



DEPUTY SECRETARY BODMAN'S MEETING WITH DR. PAUL TWOMEY,
PRESIDENT & CEO OF ICANN

DATE: Wednesday, January 21, 2004
TIME: 3:00 PM
LOCATION: Deputy Secretary's Office
FROM: Michael D. Gallagher
Acting Assistant Secretary for Communications and Information

OBJECTIVE/DESIRED OUTCOME OF MEETING:

Reinforce the importance the Department attaches to ICANN's ability to meet the milestones laid out in the DOC-ICANN Memorandum of Understanding (MOU) signed in September, 2003.

BACKGROUND:

Amendment 6 to the DOC-ICANN MOU includes twelve milestones, with deadlines, covering a range of actions ICANN agreed to undertake to demonstrate its commitment to maintaining security and stability in the technical management of the domain name system (DNS) and to performing as an organization founded on the principles of competition, bottom-up coordination, and representation. The first milestone deadline of December 31, 2003 applies to the development of a strategic plan setting forth ICANN's goals for securing the long-term sustainability of its critical domain name and numbering system management responsibilities, including the necessary corporate structure and financial and personnel resources to meet such responsibilities.

On December 31, 2003, Dr. Paul Twomey, CEO and President of ICANN, sent you a letter stating that ICANN had completed work on a strategic plan and was working to revise that plan in light of developments related to the first Summit of the UN World Summit on the Information Society (WSIS) held in Geneva in December, 2003. Dr. Twomey's letter also requested a meeting with you the week of January 19. You agreed to meet with Dr. Twomey on January 21, with the understanding that a copy of the strategic plan would be made available to you for your review prior to the meeting.

A draft copy of the strategic plan was provided to us on January 19 [REDACTED] (see attached briefing paper). Also attached are talking points for your consideration.

PARTICIPANTS:

You
Michael D. Gallagher, Acting Assistant Secretary for Communications and Information
Ted Kassinger, General Counsel
Dr. Paul Twomey, President & CEO, ICANN

withheld under 5 U.S.C. § 552 (b)(5).

John Jeffrey, General Counsel, ICANN
Theresa Swinehart, Counsel for International Legal Affairs, ICANN
Robin Layton, Associate Administrator, NTLA
Suzanne Sene, Senior Policy Advisor, NTLA

PRESS PLAN:

No press scheduled

ATTACHMENTS:

1. Dr. Twomey's letter of December 21, 2003
2. NTLA briefing paper and talking points
3. ICANN Strategic Plan, version 2.2 (DRAFT 1/19/04) – Restricted distribution

Prepared by:

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