



UNITED STATES
PATENT AND
TRADEMARK OFFICE

Chief Information Officer
Washington, DC 20231
www.uspto.gov

August 16, 2001

Mr. Brooke Dickson
Office of Information and Regulatory Affairs
Office of Management and Budget
Washington, D.C. 20503

Dear Mr. Dickson

We have reviewed the proposed guidelines published in the June 28, 2001 *Federal Register*, "Proposed Guidelines for Ensuring and Maximizing the Quality, Objectivity, Utility, and Integrity of Information Disseminated by Federal Agencies" (66 FR 34489) and concur that the proposed guidelines have struck an appropriate balance. Further definition for the "written form" used in response to complainants that includes the addition of electronic responses would be helpful.

In questions regarding designating guidelines for specific types of information dissemination products, we conclude that all forms of information should be held to the same standards for quality, objectivity, utility, and integrity of information regardless of information format, as previously established in Federal information policy.

My point of contact for this action is Martha Crockett Sneed, (703) 306-2647.

Sincerely,

Douglas J. Bourgeois
Chief Information Officer